

RESA 6 SPECIAL EDUCATION DIRECTOR RESPONSIBILITIES

Required by WV State Board

- OEPA on site preparation for schools
- OEPA follow up for school improvement
- OEPA preparation for RESA monitoring
- RESA presentation to the WV State Board
- RESA strategic plan
- RESA webpage update and maintenance

Mandated by Policy

- Monthly Special Education Director Meetings at the RESA with each county director
- Consultation and collaboration with WVDE RTI specialist
- Present to WV Advisory Board for Special Education
- Attend monthly Office of Special Programs staff meetings
- Attend monthly RESA Director Meetings with all 8 RESA Special Education Directors
- Targeted technical assistance schools
 - Training
 - Guidance
 - Data Analysis

County Request

- Coordination of collaborative approach in all 5 counties to
 - Autism interventions
 - Autism consultation
 - Special Education, RtI and SAT forms
 - Parent Trainings
 - Language Essentials of Teaching Reading and Spelling (LETRS) trainings
- Trainings presented at school, county and regional level on academic and behavioral topics
- New teacher mentoring trainings
- Crisis prevention and intervention (CPI) trainings
- Classroom observations, including Instructional Practices Inventory, and intervention suggestions
- School psychology round table discussion meetings

WVDE Requests

- Special Education Teacher Leadership Academy
 - Assisted in registration, content development and implementation
 - Monitor of culminating project completion

- School-wide positive behavior support (SWPBS) Cadre – under the leadership of Francie Clark
- WVDE Behavior Team – under the leadership of Francie Clark
- WV Team Autism – under the leadership of Pat Homberg
- Classroom Assessment Network for RESA-6
- Facilitation of Acuity and Writing Roadmap training
- Participant on county leadership teams
- RESA level coordinator of pre-school in collaboration with Mr. Zervos

RESA Specific

- Regional Science Bowl
- Non-certified substitute teacher training (special education unit)
- RESA level crisis management team
- 30 itinerant service employees and 1 Medicaid specialist
 - Supervision and evaluation
 - Preparation of 8 interpreters for EIPA assessment and paraprofessional status
- Region 5 inclusion team
- Collaboration with local colleges on pre-service trainings
- Monthly RESA 6 director's meetings with all coordinators, director and RESA-6 Executive Director
- Budget Management
- Council for Exceptional Children (member)
- Council of Administrators of Special Education (member)
- West Virginia Association of School Administrators (member)