

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
(conference call (weather dependent)
Wheeling, WV 26003**

**Wednesday, January 16, 2013
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Amelia Courts, Chris Carder, Kathy Kidder Wilkerson, Linda Kirk, James Lazear, Barbara Logue, Beth Philipps, Suzan Smith, Dianna Vargo, Diane Watt

OTHERS PRESENT: Nick P. Zervos, Greg Minnich, Robert Dunlevy, Amy McMillan, Kim McConnaughy, Rick Redd, Marian Kajfez (conference call)

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Ms. Vargo.

APPROVAL OF MINUTES:

On a motion by Ms. Watt, with a second by Ms. Carder, the Board approved the minutes of the December 12, 2012, meeting.

COMMUNICATIONS

2012 – 2013 West Virginia Distinguished Title I Schools (Attachment A) – The Board recognized the 2012 – 2013 West Virginia Distinguished Title I Schools in our region - Madison Elementary, Ohio County and Collier Primary, Brooke County.

NEW BUSINESS

Review and Approve Draft Winter E-Newsletter – Ms. McConnaughy shared with the Board the Winter RESA-6 Newsletter which is to be electronically sent out by RESA employees to their list serve. (Enclosed)

Medicaid Report (Attachment B) - On a motion Ms. Phillips, with a second by Ms. Carder, the Board approved January 2, 2013 Medicaid report prepared by Mrs. Wojcik in the aggregate amount of \$2,166,266.76 (from 7/1/12 through 12/31/12) for the RESA- 6 counties.

Next Generation WVCSO Roll-out -Marian Kajfez, Amy McMillan, Kim McConnaughy and Rick Redd (Attachment C) – Ms. Kajfez, Director of Programs, spoke to the Regional Council regarding the Next Generation WVCSO Roll-out. The Board was provided Attachment C which was a Memorandum of Understanding with the WVDE and RESAs statewide. Each RESA-6 Superintendent and Executive Director is required to sign this MOU. Each RESA is required to submit their plan for rolling out this project.

Ms. Kajfez has scheduled the first meeting for Tuesday, January 22, 2013 at RESA-6 and requested that Superintendents attend and/or send designees to this very important meeting.

Defensive Driving Course Options (Attachment D) – The Counsel was provided with two options for providing the Defensive Driving Training Course. The Safety Serve Course is an online course whose cost is prorated on the number of users (see Attachment D). The second course is instructor driven by Nancy L. Smith which is held at the RESA or individual counties. The cost is approximately \$180.00 per class plus travel beyond Brooke and Marshall Counties (see enclosure).

Adult Education RFP – Mr. Zervos advised the Board that Dr. Varner, WSVDE, would be issuing RFPs in the spring for entities wishing to provide Adult Education Services. Counties may utilize the RESA to plan and coordinate such programs if requested by the LEAs.

ACAMS Training – The Board was provided with the most recent list of PCII completers and was informed that 4 days of ACAMS training for County Asset Managers is tentatively being scheduled for March. Additional information will be forthcoming on the dates and location.

Crisis Intervention Discussion – Ms. Kajfez informed the Board a Crisis Intervention Training will take place Friday January 18, 2013 at the Stone Room – Wheeling Park.

- Where - Friday, January 18, 2013 at Stoneroom, Wheeling Park
- Who - Ms. V. Walker, Berkeley County, WQV
- Five County Attendees: County Office Directors, Counselors, Nurses...50 person reserved spots to attend
- Morning Schedule
 - Presentation of Crisis Intervention Team work with Ms. Walker
- Afternoon Schedule
 - Discussion/Work in County Teams to Revise County Crisis Intervention Plan
 - Discussion/Work with all attendees to identify what a Regional Team could do
 - Response if needed Regionally
 - Charts, Publications done through RESA?
 - Other possible RESA Support

Math I

- Four Counties are currently involved with Benedum Foundation Grant. All 4 counties will continue through this Grant cycle.

- Mary Murrin, Carnegie Learning willing to draft and submit Grant #2 for Math 2 if RESA counties choose to participate.
- Status meeting with Carnegie Learning/RESA-6 is scheduled for January 28, 2013.

AEPA – Brief Update – Mr. Minnich indicated that he had met with RESA-6 purchasing agents and updated them on AEPA Cooperative Purchasing Program. Current vendor lists were provided to them and future vendors will be submitted to each county as contracts are approved.

Budget Status Report (Handout) – On a motion by Ms. Carder, with a second by Mr. Lazear, the Budget Status Report as provided in the handout and presented by Mr. Minnich was approved.

Supplements and Transfers (Attachment E) - On a motion by Ms. Watt, with a second by Mr. Lazear, the Supplement and Transfers as provided in Attachment E and presented by Mr. Minnich were approved.

Checks Issued (Attachment F) - On a motion by Ms. Vargo, with a second by Mr. Lazear, the RESA-6 Checks Issued in Attachment F and presented by Mr. Minnich were approved

WVBOE Agenda (Attachment G) - The RESA-6 Regional Council was provided with the January State Board meeting agenda.

PERSONNEL:

On a motion Ms. Carder, with a second by Ms. Phillips, the following personnel items were approved:

Employment

Employ Tiffany Velkovich, Assistant Speech/Language Pathologist (part-time), start date, January 10, 2013

Melinda Ratcliffe – change from part time 200 day flex to full time 200 day flex schedule – Monday through Thursday full days.

WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT

Dr. Courts gave the WVDE Report which included the following:

1. Naming a new board Member – Tom Campbell, Greenbriar County.
2. The WVBOE had a call to action response which aligned the Board responses to the recent audit of the WVDE.
3. The Governor has called for a statewide Safe School Summit for February 6, 2013.
4. The Board is preparing the Legislative priorities which will be addressed most likely at the February meeting.

EXECUTIVE SESSION:

On a motion by Ms. Phillips, with a second by Ms. Vargo, an Executive Session was held to discuss personnel issue. On a motion by Ms. Carder, with a second by Mr. Lazear, Council came out of Executive Session.

OTHER CONCERNS:

Cards from the children receiving coats were shared with the Board and an article by Joseph Wyatt opposed to arming classroom teachers in the Gazette was also shared. (enclosure).

ADJOURNMENT: Ms. Watt adjourned the meeting.

Co-Chairperson

Executive Director/Secretary

13janminutes