

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Thursday, November 14, 2013
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Dennis Albright, Patsy Brancazio, Chris Carder, Shelby Haines, Kathy Kidder Wilkerson, Linda Kirk, James Lazear, Barbara Logue, Beth Phillips, Michael Pickens, Suzan Smith, Dianna Vargo

OTHERS PRESENT: Nick Zervos, Libby Strong, Greg Minnich, Caryn Puskarich, Jonathan Pollock, Kim McConnaughy

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Ms. Phillips.

APPROVAL OF MINUTES:

On a motion by Ms. Vargo, with a second by Ms. Carder, the Board approved the minutes of the October 17, 2013, meeting.

NEW BUSINESS

Handle on Science – Libby Strong (Attachment A) – Ms. Strong presented a Handle on Science professional development proposal regarding the training of new teachers in RESA-6. This was outlined in Attachment A. The board requested that Ms. Strong develop a summer of 2014 training proposal for Board consideration.

Wellness Program Update – Caryn Puskarich – Ms. Puskarich informed the Board that the Coordinated School Public Health Program System has been reassigned to the office of Child Nutrition. She also provided the Board with information regarding the following areas:

- CTG Community Transformation Grant provided Physio Balls/Stability Balls to 10 sites in RESA-6, all 7 focus schools were included in the 10 sites.
- Areas of Service include: County and School Wellness TA, Bullying Prevention, Nutrition, Physical Activity, Substance Abuse Prevention, Suicide Prevention, Teen Pregnancy Prevention, Tobacco Prevention, Community School Initiatives/efforts
- Continue to provide TA to schools/Health and PE teachers with HEAP Assessment and Fitness Gram

Medicaid Report (Attachment B) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the Board approved the November 1, 2013 Medicaid report prepared by Ms. Wojcik in the aggregate amount of \$888,766.80 (from 7/1/13 through 10/31/13) for the RESA- 6 counties.

Flipping the Classroom – Ms. Smith requested a discussion of the Flipping of the Classroom concept and felt it might be a teaching strategy that could provide students with instruction on school delay and school closure days. A Math teacher at Oak Glen High School has completed activities that support this concept. Mark Moore from the WVDE also teaches the Flipping of the Classroom techniques statewide. Mr. Zervos is to set up a meeting which includes Mr. Moore, Oak Glen Math teacher and County office instructional supervisors to further discuss the strategy.

Affordable Care Act (Enclosure) - A brief discussion was held about the Affordable Care Act and implications resulting in the implementation of the Act for public schools that employs full time employees and substitutes. Additional information will be requested from the WVDE as it becomes available.

WV Alliance Report – The Educational Alliance conducted an educational summit in Charleston entitled “Excellence in Education, It’s Everyone’s Business”. The summit served as a venue for a discussion with business, legislative, education and community leaders on how they can work together to achieve excellence in education in West Virginia. This collaboration and dialogue among all stakeholders is an essential component of efforts needed to achieve a world class education system.

Focus Schools Discussion and Report – (Enclosure) - Mr. Pollock presented to the Board a data chart indicating ongoing accomplishments by RESA, the 7 Focus Schools and the 5 Counties.

Support Schools Diagnostic – Mr. Zervos offered counties RESA assistance in their Support Schools region wide by providing mini diagnostics and associated feedback.

High Quality Schools Data Collection System – (Enclosure) – Mr. Pollock provided the Board with handouts regarding the West Virginia High Quality School’s Data Collection. The Board was informed that RESA-6 would be pleased to assist in the school improvement process by utilizing Rubrics for reviewing standards in assisting respective schools on their goal setting.

Report on AEA Conference – Kim McConnaughy - Kim McConnaughy reported that 240 people registered and attended the WV Adult Education Conference at Oglebay Park the week of October 28. The focus of the conference was common core training for adult basic education and GED Options teachers. Four primary core sessions were offered in addition to technology training sessions. The common core presenters were teams of teachers that attended the ABE Teacher Academy in the spring 2013. Following the face-to-face training sessions that the conference offered, teachers will be expected to complete activities in Schoology demonstrating an understanding of the common core concepts and implementation into the curriculum and lesson planning. Within our region, 13 of 15 teachers attended the core sessions at the conference. Regional trainings will be scheduled for those individuals who were not able to attend either the Institutional Education Conference in September of the WVAEA Conference in October. Mrs. McConnaughy also announced that the ABE program is still awaiting the announcement of the vendor for the new high school equivalency assessment that takes effect January 2, 2014. All programs are promoting the closeout of the current GED test and preparing for the new computer-based testing system.

Coat Drive – Ronda Kouski –Ms. Kouski enthusiastically informed the Board that the RESA-6 staff was able to provide 41 coats for distribution to the 5 counties this year. The coats were purchased by money donated by RESA staff members.

The Board Members shared their appreciation for this annual event and said that students needed coats this year more than ever.

E-school Cost Comparison – Greg Minnich, Ronda Kouski (Attachment C) – Mr. Minnich and Ms. Kouski presented historical information regarding the substitute calling system programs annual cost (Attachment C). After a full explanation, Ms. Smith made a motion, with a second by Ms. Kirk, that the Calling System is purchased as a service to RESA-6 counties.

Computer Lab Upgrade - Mr. Blanco has completed work to upgrade all computers and monitors in the RESA-6 training room.

Finance Project Status Discussion - Mr. Minnich reported on the status of the finance project. Mr. Minnich explained that the project was slightly behind schedule, but that we have been successful in being able to duplicate the fiscal close for Brooke County using the new system that pulls data electronically from WVEIS. Next steps will be to have Mark Obermann and Jim Tuel work on customized templates for Ohio and Marshall, to work out any remaining bugs, and then do Hancock and Wetzel. The intent is to have a master template in use by the counties by the start of the new year.

Budget Status Report (Attachment D) - On a motion by Ms. Smith, with a second by Mr. Lazear, the Budget Status Report as presented by Mr. Minnich and outlined in Attachment D was approved.

Checks Issued (Attachment E) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the RESA-6 Checks Issued as presented by Mr. Minnich and outlined in Attachment E were approved

WVDE Agenda (Handout) - The November agenda for the WVDE was provided to the Regional Council Members.

RESA-6 Annual Report at a Glance (Enclosure) – Mr. Zervos provided the Board with a copy of the 2012 – 2013 Annual Report at a glance.

PERSONNEL

On a motion by Mr. Brancazio, with a second by Ms. Smith, the following personnel items were approved:

Employment

Employ Faith Hicks – Substitute Interpreter – as needed

Permission to post and employ Extended Day Title I Tutor – primarily Marshall County (part-time)

Permission to place Lynn Allen – Talent Pool – Psychologist for Contracting – 12-30-13

Permission to contract custodial services for Weirton SPOKES Center – 2 evenings/week
Adult Education funding

WEST VIRGINIA DEPARTMENT OF EDUCATION

Mr. Pickens indicated that he would electronically send minutes of the State Board meetings as they are approved by the WVBOE.

OTHER CONCERNS

ADJOURNMENT

Ms. Philipps adjourned the meeting.

Co-Chairperson

Executive Director/Secretary

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