**ORDER OF BUSINESS**

**OF THE**

**RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room**

**Wheeling, WV 26003**

**Thursday, April 21, 2016**

**9:00 a.m.**

**MINUTES**

**MEMBERS PRESENT: Shelby Haines, Chad Haught, Michael Hince, Kathy Kidder, Linda Kirk, Beth Phillips, Toni Shute, Dianna Vargo, Leatha Williams**

**OTHERS PRESENT: Nick Zervos, Jason Butcher, James Wilson, Greg Minnich, Jonathan Pollock, Cheryl Tuba, Michelle Hogan, Joe Paolo, Gina Mascioli, Tanya Baronti**

**CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Mr. Hince.**

**APPROVAL OF MINUTES: On a motion by Ms. Vargo, with a second by Ms. Phillips, the Board approved the minutes of the March 17, 2016 meeting**.

**NEW BUSINESS:**

**Medicaid Report (Attachment A) - On a motion by Ms. Kidder, with a second by Ms. Haines, the Board approved the April 1, 2016 Medicaid Report prepared by**

**Ms. Wojcik in the aggregate amount of $2,143,631.02.**

**Augmented Reality – Cheryl Tuba (Attachment B) – Ms. Tuba presented examples of Augmented Reality utilizing technology i.e., Smart Phone and IPad to demonstrate 3D and 4D views of anatomy and of chemistry. She also demonstrated Quiver and AR Flashcards as new technology integrated into the flashcards.**

**Governor’s School Entrepreneurship (Attachment C) – Attachment C describes the Governor’s School of Entrepreneurship and a student application to be considered for this summer’s Institute.**

**Learning School Grant - $11,800 – The WVDE is providing RESA-6 a grant of $11,800 to promote and train Principals and Teachers.**

**Itinerant Personnel Changes – Reductions or Additions – Mr. Zervos requested the Superintendents identify any additional itinerants needed for the 2016 – 2017 school year and to provide to him as soon as possible any itinerants to be reduced in force.**

**West Virginia Board of Education Agenda – 4/13/16 (Attachment D) – The West Virginia Board of Education Agenda for April 13, 2016 was provided to the Board. Dr. Jim Wilson provided the Board with a brief outline of the evolution of State Board Policy 2320. He indicated that 2320 was designed to provide ultimate local control. He also talked about the A through F Grading System and its purpose. State School Board is responsible for increasing student achievement and therefore needs a system of accountability for teachers, students and parents and administrators. The key is growth and proficiency. He reminded the Council that this accountability system is a goal of Governor Tomblin and the State Board intends to proceed with this grading system in the 2016 – 2017 school year because West Virginia historically was ranked 48th or 49th nationally in achievement scores.**

**Benedum Grant – Pre-K – Joe Paolo (Attachment E) - Digital Media & Early Learning Collaborative (DMELC) - The partners are: the Fred Rogers Center, WQED, West Liberty University, Pittsburgh Association for the Education of Young Children (PAEYC), CMU, the counties of Hancock, Brooke, Marshall, Ohio, Wetzel and RESA 6.**

**RESA 6 will serve as the coordinator and fiduciary agent for the $250,000 Grant. The DMELC will provide a school readiness and literacy support model that will foster innovative and creative thinking in all Pre-Ks within our five county region. Teachers will develop and be provided professional learning, specific to their needs, related to STREAM toolboxes, Maker Ed & Tech Play, and Message for Me. The $250,000 Benedum Grant, if approved, will be rolled out over a two year period.**

**WV Response to Foundations of Early Literacy Joe Paolo (Attachment F) - WVDE-OSE is funding and training for a Regional School Support Specialist (RS3) to assist schools in building capacity, primarily with the Pre-k to 3 population, to close the literacy achievement gap for all students by the end of grade 3. It is suggested that each RESA 6 include up to 6 elementary schools in this initiative that will use the Support for Personalized Learning (SPL) framework-SPL addresses the academic and behavior of each student. Each school will receive $2,500 each year for two years. The School, the District, WVDE and RESA will execute an MOU. Training for the schools begins in June 21, 2016**

**Positive Behavior Interventions and Supports (PBIS) Coaches Training – Joe Paolo - A Pilot Coaches Training will be held at RESA 6 on May 24. The training is for Central Office personnel and administrators contemplating implementing or improving their current PBIS initiative. For a school to enroll in the WVDE-OSE trainings that begin in September, a Coach must have completed a Coaches Training.**

**State Board Policy 2320 (Attachment G) – A discussion was held with Dr. Wilson concerning State Board policy 2320. It is on comment for 30 days.**

**Alternative Certification Program Proposal - Jonathan Pollock (Handout) – Mr. Pollock presented the updated version of the Alternative Certification Program proposal to the Regional Council members. Additionally, information for the specific District Responsibilities was given and a request for the Council's review and feedback was made. The rigor of the academic coursework for the program was shared, as was the overall price. Pollock stated that he would be in contact with WVDE officials and David Warvel of RESA 4 to receive the most up-to-date information for successful completion. The FAST team will also be conducting a review of the proposal and submitting edit suggestions to Mr. Pollock. The entire proposal was shared with the council members in attendance after the meeting via email. The final approval and completion of Superintendent signatures will be completed at the May 12th Regional Council meeting. The submission deadline for the proposal in May 13, 2016.**

**Audited Financial Report (Attachment H) – On a motion by Ms. Phillips, with a second by Ms. Kirk the Council approved the Audited Financial Report that was reviewed by Mr. Minnich and presented in Attachment H. Mr. Zervos acknowledged Mr. Minnich for his outstanding work and gave credit to Ohio County Schools for its support and collaboration on all financial matters at the Auditor reviewed.**

**Audited Selection for FY2016 (Attachment I) – On a motion by Ms. Phillips, with a second by Mr. Haught, Council indicated their preference for the audit of the records for FY2016, 2017 and 2018 be performed by a certified public accounting firm will be needed.**

**Supplements/Transfers (Attachment J) - On a motion by Ms. Vargo, with a second by Ms. Kirk, the Supplements/Transfers as provided by Mr. Minnich and outlined in Attachment J were approved.**

**Budget Status (Attachment K) - On a motion by –Ms. Vargo, with a second by**

**Ms. Kirk, the Budget Status Report as provided by Mr. Minnich and outlined in Attachment K was approved.**

**Checks Issued (Attachment L) - On a motion by Ms. Phillips, with a second by Ms. Haines, the RESA-6 Checks Issued as provided by Mr. Minnich in Attachment L were approved.**

**Graduation 20/20 – Michelle Hogan (Attachment M) – Ms. Hogan reviewed West Virginia State Systemic Improvement Plan with Council and explained the RESA-6 focus on this plan. She expressed her goals and strategies in working with each of the schools and also shared that each school identified a strategic plan for improving their graduation rate. In addition RESA-6 was selected to be the Graduation 20/20 pilot program for middle schools of West Virginia. The focus of this program would be on at-risk or IEP students.**

**Campaign for Grade Level Reading – Cheryl Tuba (Handout) – A trifold titled Campaign for Grade Level Reading was developed by Ms. Tuba and presented to the Regional Council. The colorful trifold gave parents insights and recommendations to assist their children with ideas and programs to enhance their reading skills. The trifold is available to elementary schools in RESA-6 by request.**

**RESA-6 Spring Newsletter – Kim McConnaughy (Handout) – The spring newsletter created by Ms. McConnaughy was reviewed by Council Members. Electronic version will be sent out by each RESA-6 staff member to their list serve. Mr. Zervos requests that each Council Member do the same. Ms. McConnaughy was commended for her work and creativity.**

**Executive Director’s Evaluation – Mr. Hince conducted Executive Director’s evaluation compiling all Regional Council Members scores and comments. The final evaluation for Mr. Zervos reflected a composite score that exceeded standards. Some of the comments included that Mr. Zervos has always looked for ways to provide support for the region and help strengthen the teaching staff. He has always sought the best people to work in RESA-6 and expected them to provide support to the local counties. He has good communication skills and a positive work ethic that is always present and he is a good leader and supports and openly praises the work of his staff.**

**The total written evaluation is placed in Mr. Zervos’ personnel file with the original sent to Jason Butcher, liaison for the WVDE.**

**PERSONNEL**

**On a motion by Ms. Kirk, with a second by Ms. Phillips, the following personnel items were approved:**

**Employment**

**Gerald Narigon II, Part-time Public Service Training Instructor**

**Michael Hughes, Part-time Public Service Training Instructor**

**Steven Moore, Part-time Public Service Training Instructor**

**Howard Meyers, Part-time Public Service Training Instructor**

**Cleaning Contract with Russell Nesbitt Services, Inc. for SPOKES Learning**

**Center – Weirton, WV**

**On a motion by Ms. Phillips with a second by Ms. Shute, the following personnel item was approved:**

**Non-Renewal**

**Cleaning contract with Winan’s Services, Parkersburg, WF for SPOKES**

**Learning Center Weirton, WV**

**WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT**

**OTHER CONCERNS:**

**ADJOURNMENT:**

**On a motion by Ms. Vargo, with a second by Ms. Phillips, the meeting was adjourned.**

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**Co-Chairperson Executive Director/Secretary**

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