**ORDER OF BUSINESS**

**OF THE**

**RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room**

**Wheeling, WV 26003**

**Thursday, March 19, 2015**

**3:30 p.m.**

**MINUTES**

**MEMBERS PRESENT: Patsy Brancazio, Chad Haught, Heidi Hohman, Gary Kestner, Kathy Kidder Wilkerson, Linda Kirk, David Smith, Suzan Smith, Dianna Vargo, Robert Yeager**

**OTHERS PRESENT: Nick Zervos, Jason Butcher, Dr. Ray Lowther, Ralph, Kosar, Mary Kay Reisinger**

**CALL TO ORDER: The meeting was called to order at 3:30 p.m. by Ms. Smith.**

**APPROVAL OF MINUTES: On a motion by Mr. Brancazio, with a second by**

**Ms. Kirk, the Board approved the minutes of the February 17, 2015 meeting**. **Abstaining Mr. Haught**

**NEW BUSINESS:**

**Medicaid Report (Attachment A) - On a motion by Mr. Kestner, with a second by**

**Mr. Haught, the Board approved the March 1, 2015 Medicaid Report prepared by**

**Ms. Wojcik in the aggregate amount of $2,175,974.29.**

**Jason Butcher – Executive Director’s Evaluation (Attachment B) – Mr. Butcher reviewed the instructions for the RESA Executive Director evaluation. He indicated that RESA-6 has been following proper procedure as they have evaluated Executive Director in the past. Mr. Butcher asked if Board Members had any questions about the new evaluation form. Upon conclusion of his presentation Ms. Smith would chair the evaluation committee with all Board Member being part of the committee. Each Board Member was to complete the evaluation either hand written or electronically and submit them to Ms. Smith prior to the April meeting. She would compile the results and bring them to the attention to the full Board for their review.**

**Mr. Zervos provided the Board with the following: Compliance with WVC 18-2-16, Strategic Plan and School Improvement Process to assist the Board in the evaluation process. He also offered a notebook of information that members could utilize in compiling the evaluation.**

**WVDE Agenda – 2/27/15 – Emergency Meeting and 3/11/15 (Attachment E) – A copy of the WVDE Agenda for 2/27/15 (an Emergency Meeting was called) and March 11, 2015 was provided to the Board. Mr. Butcher explained that the meeting was called to generate strategies to address the House Education Committees repeal of the West Virginia Next Generation of Standards.**

**Identifying Catalyst Schools – Raymond Lowther, Ed.D. – Mr. Lowther addressed the Board providing them with a comprehensive presentation of what Catalyst Schools are and were provided multiple handouts (enclosed) which outlined Catalyst Schools philosophy and criteria used for selecting a Catalyst School. He requested that the counties in RESA-6 select at least a minimum of 5 Catalyst Schools for the region. Mr. Lowther also invited representatives from each county to join Ms. Kajfez and Ms. Reisinger in a 3 hour teleconference about Catalyst Schools on April 1, 2015 from 1:00 p.m. to 4:00 p.m. in the RESA Training Room**

**PRI – new date – 3/23/15 – Evaluation from 3/4/15 (Attachment F) – PRI was cancelled on March 5th due to weather and is rescheduled to March 23rd at the White Palace. Attachment F was a compilation of the evaluation of the March 4, 2015 PRI.**

**Legislation Approved FY 15 Session – Mr. Zervos provided the Board with a list of Senate and House Bills and resolutions passed by 2015 Legislature compiled by Howard O’Cull, Executive Director of the WVSBA. The bills await the Governor’s signature for approval.**

**Review new RESA-6 Webpage at RESA6.k12.wv.us; New Policy Manual online – Mr. Schoenian, the webmaster at RES-6 has updated the RESA-6 webpage utilizing new software and format.**

**Projects for 2015 – 2016 (RESA-6 Council directed) – Mr. Zervos requested that the Board identify any projects they desire for the 2015 school year.**

**CAP Project – The Board was informed that the CAP project is being extremely successful and multiple counties are requesting its use. Please turn in a request for this service to Jonathan Pollock.**

**New Burn Facility – Ralph Kosar – Mr. Kosar utilized a Power Point presentation to review the status of the construction of the new Wheeling Fire Department burn facility. The new facility has been named the Traylor Burn Facility because of his long time efforts to raise the money necessary to build this facility. It is hoped that the facility will be completed in time for the March Fire School.**

**Auditor Preference for Fiscal Year 2015 (Attachment G) – On a motion by Mr. Smith, with a second by Ms. Vargo, the Board approved Tetrick & Bartlett, PLLC, Certified Public Accountants of Clarksburg, West Virginia to complete the third year of their contract.**

**Supplements and Transfers (Attachment H) - On a motion by Mr. Kestner, with a second by Mr. Brancazio, the Supplements / Transfers as presented by Mr. Minnich and outlined in Attachment F were approved.**

**Budget Status Report (Attachment I) - On a motion by Ms. Hohman, with a second by Kestner, the Budget Status Report as presented by Mr. Minnich and outlined in Attachment G was approved.**

**Checks Issued (Attachment J) - On a motion by Mr. Brancazio, with a second by Ms. Vargo the RESA-6 Checks Issued as presented by Mr. Minnich and outlined in Attachment H were approved.**

**OEPA 2015 Reports - The OEPA report was publicly issued on Friday, March 13, 2015 and released to the OEPA website. The report for all 5 counties is approximately 1,500 pages. RESA-6 will assist the counties anyway possible with recommendations made to the counties by OEPA.**

**PERSONNEL:**

**On a motion by Mr. Brancazio, with a second by Ms. Hohman, the Board approved the following personnel items:**

**Maternity Leave**

**Sarah Benson Hortert – Teacher of the Deaf/Hard of Hearing - March 30, 2015 –**

**June 3, 2015**

**Employment**

**Permission to employ Speech Language Pathologist – Brooke County**

**Resignation**

**Joseph Hamilton, Aide Special Education Transportation- Hancock County –**

**effective 3/27/15**

**WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT**

**Mr. Butcher indicated that one of the major issues to discuss at the Board Meeting was the makeup of the snow days and the waiver to be utilized by the counties.**

**Mr. Butcher and other Board Members were supporting the continuation of the two instructional personnel for each RESA.**

**OTHER CONCERNS**

**Ms. Smith provided a handout to the Superintendents from the West Virginia Alliance.**

**ADJOURNMENT:**

**On a motion by Mr. Kestner with a second by Mr. Brancazio, the meeting was adjourned.**

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**Co-Chairperson Executive Director/Secretary**

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