**ORDER OF BUSINESS**

**OF THE**

**RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room**

**Wheeling, WV 26003**

**Wednesday, December 9, 2015**

**5:30 p.m.**

**MINUTES**

**MEMBERS PRESENT: Michelle Chappell, Shelby Haines, Chad Haught, Michael Hince, Heidi Hohman, Gary Kestner, Beth Phillips, David Smith. Dianna Vargo**

**OTHERS PRESENT: Nick Zervos, Greg Minnich, Marian Kajfez, Kim McConnaughy, Jonathan Pollock, Ronda Kouski,**

**CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Mr. Hince.**

**APPROVAL OF MINUTES: On a motion by Mr. Kestner, with a second by Ms. Phillips, the Board approved the minutes of the November 12, 2015 meeting**.

**NEW BUSINESS:**

**Coats for Kids – Ronda Kouski, Patti Dei – Ms. Kouski was very pleased to announce that RESA-6 staff have donated enough money to purchase 50 coats for the 2015 Christmas coat drive. Ten coats will be distributed to each of the five counties this week.**

**WVEIS WOW Update – Ms. Kouski spoke to the Superintendents for their timely certification process of the December 1 Child Count. She also spoke about the new Portal that is coming (There is no timeline set for the startup of the Portal): The portal will show separate county instances – so if one county has an issue that issue can be resolved without taking down the entire portal.  It will minimize training – train the trainer with videos and documentation.  Improve user experience and not browser dependent like WOW – any browser can be used.  An Ipad or tablet can be used.  The Portal will use Single Sign on – by using your WEBTOP account or email.   No limit on active programs that are running – right now with WOW only 5 active programs can be running at one time.  The programs that will be incorporated into the Portal are:  WOW, Online IEP, Office 365, BrightBytes, Gradebook programs and ZoomWV-e and many others all using one sign on.**

**Adult Education Collaboratives and Transition Plans – Kim McConnaughy - The focus of professional development in the 2015-16 program year, offered through the WV Adult Education Association conference and regional meetings/trainings, includes WIOA mandated regulations, partnerships, and initiatives that involved the implementation of career pathways programs, contextualized instruction, and transition to post-secondary training.   County Adult Education Directors were provided with technical assistance by Kim McConnaughy, Regional Coordinator, in completing three of eleven components in the WIOA Transition Plan outlining partnerships/MOUs with mandated partner agencies/affiliates, instructional strategies, and educational programs such as TASC FastTracks and Career Pathways.  Regional MOUs will be developed with WorkForce WV Career Centers, the Division of Rehabilitation Services, and WVNCC with the offering of an online College 101 course.**

 **Medicaid Report (Attachment A) - On a motion by Ms. Phillips, with a second by Ms. Vargo, the Board approved the December 1, 2015 Medicaid Report prepared by**

**Ms. Wojcik in the aggregate amount of $1,458,871.66.**

**Release of Liability Agreement (Attachment B) - Attachment B grants $15,000 toward the purchasing of equipment for the Weirton Fire Department. The enclosed agreement releases RESA-6 from any liability associated with equipment purchased for the Weirton Fire Department.**

**PL and TA Documentation – Jonathan Pollock** - **FAST School Improvement Legacy Drive: In an effort to maximize our current effectiveness and efficiency in school improvement matters, and in an effort to ensure the level of quality services is maintained by future RESA 6 employees, the FAST team and RESA 6 want to announce the creation of an in-house server that will house the School Improvement efforts, documentation, and resources that have been created since the inception of the FAST team. Doug Blanco will work with the team to set up the drive, and Jon Pollock will work to upload the beginning stages of the documentation and resources to be stored on the drive. Greg Minnich has offered to assist in the set-up of an Excel spreadsheet that will support the organization and filtering of all of the files that will be uploaded to the FAST School Improvement Legacy Server. Our goal is to provide future generations of school improvement specialists with ample documentation and resources for continued efforts in making the northern panhandle as educationally effective and efficient as possible.**

**PRI – March 15, 2016 and March 16, 2016 – White Palace – Marian Kajfez - Ms. Kajfez spoke about spring 2016 PRI. Topics will be finalized in February. “PL You” format will be continued with potential topics including Catalyst School Focus as we prepare to implement Learning School Initiative 2016-2017 school year.**

**IPI Update (Attachment C) – Marian Kajfez -** **Ms. Kajfez explained the data featured on the chart included with the Board packet. IPI Certified Coder Training has included 260 teachers 2010 through 2015. Individual County Data was also included showing the number of teachers trained by school.**

**Ms. Kajfez then did a thumbnail overview of the Instructional Practices Inventory (IPI) Process to inform Board members about what it entails. The six categories of Student Engagement were explained along with the suggested incorporation of Bloom Taxonomy Levels as students move from passive learning to active learning with higher-order skills. The data supports increasing student engagement does improve student achievement.**

**Legislative Audit Update – Mr. Zervos informed the Board that two RESAs have had visits by the legislative auditors. RESA-2 and RESA-3 have been visited to date and the auditors plan to visit the other 6 RESAs but the dates have not been announced.**

**Update on Next Generation Standards (Handout) – The State Superintendent presented to the State Board a new set of Next Generation Standards developed from feedback delivered at public hearings and feedback collected on the WVBE website. The new standards will be presented to the WVBOE at its December Board Meeting for approval.**

**Learning.com (Attachment D) – The Regional Council was provided with a copy of literature describing the Learning.com program, the Digital Literacy and the Education Efficiency Audit of WV Schools. Both were distributed by Conrad Lucas, Representative of Capitol Resources.**

 **Supplements and Transfers (Attachment E) - On a motion by Ms. Phillips, with a second by Ms. Kestner, the Supplements/Transfers as provided by Mr. Minnich and outlined in Attachment E were approved.**

 **Budget Status (Attachment F) - On a motion by Mr. Kestner, with a second by**

**Ms. Hohman, the Budget Status Report as provided by Mr. Minnich and outlined in Attachment F was approved.**

 **Checks Issued (Attachment G) - On a motion by Ms. Vargo, with a second by Ms. Hohman, the RESA-6 Checks Issued as provided by Mr. Minnich in Attachment G were approved.**

 **West Virginia Board of Education Agenda (Enclosure) – The December 8, 2015 West Virginia Board of Education Agenda was provided to the Council.**

**PERSONNEL**

 **On a motion by Ms. Phillips, with a second by Kestner, the Board approved the following personnel items:**

 **Employment**

 **Employ Wendy Douglass, Educational Sign Language Interpreter II, 11/23/15**

 **Resignation**

 **Toni Glover – Substitute SPOKES Teacher – 11/30/15**

 **Kylee Simmons – Substitute SPOKES Teacher – 12/8/15**

**WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT**

**OTHER CONCERNS:**

 **Mr. Zervos made a statement to the Regional Council: “On behalf of the RESA-6 Staff we thank the Regional Council for your leadership, collaboration, cooperation, support and fairness in working with us to provide the best programs and services possible for the educators and students served in our region.” We wish each of you a Merry Christmas and a healthful and Happy New Year.**

**ADJOURNMENT:**

 **On a motion by Ms. Phillips, with a second by Mr. Kestner, the meeting was adjourned.**

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**Co-Chairperson Executive Director/Secretary**

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