

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Thursday, May 15, 2014
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Dennis Albright, Patsy Brancazio, Chris Carder, Michael Hince, Kathy Kidder Wilkerson, Linda Kirk, Beth Phillips, Suzan Smith, Dianna Vargo

OTHERS PRESENT: Nick Zervos, Greg Minnich, Jason Butcher

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Ms. Vargo.

APPROVAL OF MINUTES:

On a motion by Ms. Smith, with a second by Mr. Brancazio, the Board approved the minutes of the April 24, 2014 meeting.

NEW BUSINESS

Introduction of Jason Butcher, WVBOE RESA Liaison – Mr. Jason L. Butcher, Coordinator of WVBE Agencies, was introduced to the Regional Council. He began his new duties on May 1, 2014 working for the State Board of Education. His goal will be to assist the eight RESAs and the State Board with RESA needs and RESA activities.

RESA-6 Regional Math Field Day – Sue Hvidos – (plaques) – Ms. Hvidos, Director of the RSA-6 Regional Math Field Day presented the Board with the attached list of State Math Field Day participants. She also acknowledges that the High School division won 1st place in the state competition. Plaques were presented to each Superintendent designating 1st place.

Medicaid Report (Attachment A) - On a motion by Mr. Brancazio, with a second by Carder, the Board approved the May 1, 2014 Medicaid report prepared by Ms. Wojcik in the aggregate amount of \$3,310,738.73.

Regional School Bus Training Review – Mike Pickens – Mr. Minnich informed the Board that Mike Pickens, WVDE – Coordinator of Transportation, visited RESA-6 to review the status of the substitute bus training program. He found the program to be in excellent shape and commended both Mr. Minnich and Mr. Kosar for their contributions to the success of the program.

Handle-On-Science Professional Development Update – Mr. Zervos requested that the Superintendents submit a list of participants for summer professional development on the Handle-On-Science program so that Ms. Strong can make appropriate accommodations for trainers, facilities and other needs necessary for the summer training.

OEPA Training and Reviews - (Attachment B) – Mr. Zervos reviewed the OEPA schedules pertaining to regional training for county office staff and principals scheduled for the months of May and June. He also provided a schedule reflecting November and December review dates for RESA-6 county schools. A region wide training is possible if Superintendents are interested in this format.

ESEA Flexibility Monitoring Discussion – A brief discussion regarding the ESEA / High Quality standards reporting occurred to assess the progress for the seven Focus Schools in RESA-6. The most recent dates provided for Hancock, Brooke and Marshall County conference calls were identified so that the RESA Fast Team can assist..

Microsoft Office 365 Training – May 22, 2014 – Reston, Virginia – Microsoft Office 365 Training will occur on May 22, 2014 at Reston, Virginia. Ronda Kouski and Eric Schoenian will be attending and will become trainers of trainers for the 5 school districts in RESA-6.

Battelle for Kids – (Attachment C) – A roster verification program is being piloted at one Ohio County School – Elm Grove Elementary School. A brief introduction was provided to county contacts and for the Principal at Elm Grove Elementary School by the WVDE. The five Superintendents had great concern about the time necessary for teacher training and for processing the data during the school year, again taking away additional instructional time from classroom teachers. Mr. Butcher indicated he would share this concern with the WVBOE.

Professional Development Catalyst School Model – RESA-1 & RESA-2 (6 schools) – Six schools in West Virginia will become Catalyst School Models for state wide Professional Development. Once again the Board and the Superintendents expressed concern about the lack of time available for training teachers on this program prior to the start of the 2014 – 15 school year.

AEPA Purchasing – Mr. Minnich reminded the Board to use AEPA purchasing as they prepare for the new school year and if they have questions concerning the vendors to contact him at RESA-6

One Stop Shop – HQS – Michele Blatt – Ms. Blatt, Assistant Superintendent, WVDE and Gus Pennix, Executive Director of OEPA are putting together a One Stop Shop for addressing and reporting evidence necessary to support the implementation for meeting High Quality Standard requirements in all schools and for satisfying standards identified in SB Policy 2320.

RESA Employment Dismissal Clarification – Mr. Zervos requested the Superintendents report to him ASAP in writing any recommendations of personnel actions of employment or dismissal for the upcoming 2014-15 school year noting only the June meeting remains for this fiscal year.

WV Common Sense Media – Jason Jackson – Digital Programs on Citizenship -

(Enclosure) – Jason Jackson provided the Board with the enclosure – Common Sense Digital Resources for Classroom Instruction. The materials are free to all WV schools.

SPL Funding 2015 – On a motion by Mr. Hince, with a second by Ms. Carder, the SPL posting for 2015 was approved pending receipt of written confirmation from the WVDE.

Instructional Improvement Funding (2 positions) – Mr. Zervos received verbal confirmation from Dr. Phares that the funding for the two Instructional Improvement positions will be continued for the 2014 – 2015 school year.

Itinerant Needs for 2014 – 2015 – Mr. Zervos requested that he be notified ASAP by Superintendents their needs for itinerant teachers for the 2014 – 2015 school year.

Paper Bid – (Attachment D) – On a motion by Ms. Smith, with a second by Mr. Brancazio, the Paper Bid as presented by Mr. Minnich in Attachment D was approved. The bid was awarded to Contract Paper Group and Liberty Distribution.

State Allocation Budget FY15 – (Attachment E) – On a motion by Ms. Smith, with a second by Ms. Carder, the State Allocation as presented by Mr. Minnich in Attachment E was approved pending any changes in the final grant allocations budgeted and may be necessary to adjust when received.

All other FY15 Budgets – (Attachment F) – On a motion by Ms. Smith, with a second by Mr. Brancazio, the FY15 Budgets as presented by Mr. Minnich in Attachment F were approved.

Supplements / Transfers (Handout) - On a motion by Ms. Smith, with a second by Ms. Carder, the Supplements / Transfers as presented by Mr. Minnich and outlined in the handout were approved.

Budget Status Report (Handout) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the Budget Status Report as presented by Mr. Minnich and outlined in the handout were approved.

Checks Issued (Attachment G) - On a motion by Ms. Smith, with a second by Mr. Albright, the RESA-6 Checks Issued as presented by Mr. Minnich and outlined in Attachment G were approved.

RESA Training – Michele Blatt (Handout) – Michele Blatt requested two days of training in collaboration with each RESA in West Virginia and their county school administrators. RESA-6 has recommended the dates of 8/4/14 and 8/5/14. Appropriate arrangements will be made upon confirmation of the recommended dates by Ms. Blatt.

WVBOE Agenda – May 14, 2014 (Handout) - Mr. Zervos provided the Board with the WVBOE Agenda for May 14, 2014. Jason Butcher addressed issues discussed at the 5/14/14 State Board Meeting. The issues he addressed:

- Reducing the amount of testing in West Virginia schools
- Emphasis towards more local control
- Reviewing the concerns regarding multiple changes in programs before they are

fully understood and fully implemented

- **The WVBOE will be meeting the week of 6/1/14 with the Superintendent search firm regarding the employment of the new State Superintendent of Schools**

Medicaid Updates – Timeline (Handout) – Ms. Wojcik provided the enclosed handout on Medical Updates/Timeline.

PERSONNEL

On a motion by Ms. Carder, with a second by Ms. Phillips, the Board approved the following personnel items:

Employment

Permission to post and employ the position of Teacher of the Gifted and Enrichment – 8-18-14

Employ Michael Wilburn – Part-time PST Fire Service Instructor – as needed

Employ Kenny Rhodes – Talent Pool

Employ Mary Kay Wensyel – Talent Pool

Lack of Need

Nick Michaud – Reduction in Force – 6-30-14 (Attachment H)

WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT

OTHER CONCERNS

- **Dissemination and explanation of the 12th grade NAPE results**
- **Executive Director’s evaluation by WVBOE and WVDE officials**

ADJOURNMENT

On a motion by Mr. Hince, with a second by Ms. Vargo, the meeting was adjourned.

Co-Chairperson

Executive Director/Secretary