

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Thursday, October 17, 2013
6:00 p.m.**

MINUTES

MEMBERS PRESENT: Dennis Albright, Patsy Brancazio, Chris Carder, Shelby Haines, Heidi Hohman, Linda Kirk, Barbara Logue, Beth Phillips, Suzan Smith, Dianna Vargo

OTHERS PRESENT: Nick Zervos, Marian Kajfez, Greg Minnich, Ronda Kouski

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Ms. Vargo.

APPROVAL OF MINUTES:

On a motion by Mr. Brancazio, with a second by Ms. Carder, the Board approved the minutes of the September 12, 2013, meeting.

NEW BUSINESS

Medicaid Report (Attachment A) - On a motion by Ms. Smith, with a second by Ms. Carder, the Board approved the October 1, 2013 Medicaid report prepared by Ms. Wojcik in the aggregate amount of \$847,860.19 (from 7/1/13 through 9/30/13) for the RESA- 6 counties.

Focus Schools – Marian Kajfez – Ms. Kajfez informed the Board that all 7 Focus Schools have had their diagnostic visit and final reports are being written. All should be completed by 11/1/13.

MOU for Focus Schools’ Leadership – Mr. Zervos requested that all MOUs for Focus Schools be sent in as soon as possible so they can be forwarded to the State Superintendent.

Request letter from Superintendents for permission to access WOW Westest 2 Data – A letter is being requested from the 5 Superintendents for permission to access RESA-6 Focus School WOW Westest 2 school data. This would be attached to the Focus School MOU and also forwarded to the State Superintendent’s office.

Discuss Data Review with Principals – two 2 hour Sessions similar to Mini PRI – A discussion was held regarding the WVDE school data professional development held at the Ohio County BOE. A question was asked whether the Superintendents felt there was a need for a 2 hour mini PRI sharing this information with all principals in RESA-6. The Superintendents felt there was no need since they have already shared this information with the principal in their respective counties.

Support Schools – Nick Zervos - Mr. Zervos reminded the Superintendents that if they wish to

have a mini diagnostic to their identified support schools that the RESA would accommodate them.

RESA Educational Support Services MOU – A final request was made for Superintendents to send a signed MOU for RESA-6 Educational Support services as requested by the state auditor.

WVDE Agenda (Attachment B) - The October agenda for the WVDE was provided to the Regional Council Members.

Discuss Extension and/or Reinforcement of Next Generation Standards Training – The Superintendents indicated that they were providing the necessary training for the Next Generation Standards in the respective counties and would let the RESA know if they needed assistance.

Discuss Needs for Handle on Science Professional Development – Mr. Zervos, along with Ms. Hohman, queried the Board about their needs for professional development for elementary teachers for the Handle on Science Program. Feedback indicated there was a great need because of all the teacher turnover over the past few years. Mr. Zervos would invite Libby Strong to provide options for training at the November council meeting.

E-School Upgrade Discussion – Ms. Kouski presented a handout describing the Substitute Employee Management System upgrade (enclosure). A deeper discussion and cost proposal would be brought to the November meeting.

Fiscal Year 2013 Financial Statements – (Attachment C) – On a motion by Ms. Phillips, with a second by Ms. Hohman, the Board approved the Fiscal year 2013 Financial Statements as prepared and presented by Mr. Minnich.

Carryover Supplements (Attachment D) – On a motion by Ms. Phillips, with a second by Mr. Brancazio, the Carryover Supplements as presented by Mr. Minnich and outlined in Attachment D, were approved.

Budget Status Report (Handout) – On a motion by Mr. Albright, with a second by Ms. Kirk, the Budget Status Report as presented by Mr. Minnich and outlined in the handout was approved.

Supplements / Transfers (Attachment E) - On a motion by, with a second by, the Supplements and Transfers as outlined in the handout were approved.

Checks Issued (Attachment F) - On a motion by Ms. Hohman, with a second by Ms. Phillips, the RESA-6 Checks Issued as presented by Mr. Minnich and outlined in the handout were approved.

Strategic Plan – On a motion by Ms. Carder, with a second by Ms. Hohman, the RESA-6 2013 – 2014 Strategic Plan as presented by Mr. Zervos was approved.

PERSONNEL

On a motion by Mr. Brancazio, with a second by Ms. Carder, the following personnel items were approved:

Employment

**Permission to employ Thomas Haluscak – Fire Service Instructor – as needed
Employ Nicholas Michaud – Behavioral Coach – October 21, 2013**

WEST VIRGINIA DEPARTMENT OF EDUCATION - None

OTHER CONCERNS

- **Ms. Smith brought to the attention of the Board that Kathy Finsley had visited her office and indicated that she would be available to do legal work for the counties if requested.**
- **A concern about Substitute Teachers requesting unemployment was brought up for discussion. Mr. Zervos suggested that the Superintendents bring this to the State Superintendents attention at next week's conference.**
- **Is an employee holding a summer job entitled to unemployment if they are not employed the following summer?**

ADJOURNMENT

Ms. Vargo adjourned the meeting.

Co-Chairperson

Executive Director/Secretary

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