

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Wednesday, April 17, 2013
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Patsy Brancazio, Amelia Courts, Chris Carder, Shelby Haines, Kathy Kidder Wilkerson, Linda Kirk, Barbara Logue, Beth Phillips, Fred Renzella, Suzan Smith, Dianna Vargo, Diane Watt

OTHERS PRESENT: Nick P. Zervos, Greg Minnich, Marian Kajfez, Kim McConnaughy

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Dr. Kathy Kidder Wilkerson.

APPROVAL OF MINUTES:

On a motion by Ms. Smith, with a second by Ms. Vargo, the Board approved the minutes of the March 20, 2013, meeting.

NEW BUSINESS

Math 2 Benedum Grant Application – Mr. Zervos reviewed the Math 2 Benedum Grant Application with the Board which would allow for the implementation of Math 2 for Brooke, Marshall and Wetzel Counties. The total amount requested is \$229,650. (Enclosure)

Next Generation Common Core Rollout for ABE - Kim McConnaughy reported that a statewide curriculum team for ABE has been meeting for the past two years. That team includes Mark Hedrick and Jessica Adams from RESA 6. Thirty-one teachers were selected through an application process to become trainers. An intensive week-long training is scheduled for the week of April 29. Those trainers will then work with the ABE Peer Trainers at the Summer Conference Rollout will then begin on a regional basis as well as sessions offered at the WVAEA Fall Conference in October.

2014 GED (Attachment A) - Kim McConnaughy reported that the new version of the GED test will become available January 1, 2014. An RFP is being developed to obtain a new vendor for the test and will be determined during the summer months. Because Pearso VUE has acquired GED Testing Service and the GED test, we can no longer use the term "GED" or

use that trademark. Therefore, all materials will have to be changed. The new test will be referred to as the WV High School Equivalency Test. A closeout campaign is now underway within the counties to approach those who may need to complete the test and do so by December 31, 2013. The legislature has and is currently providing funding to cover the cost of the test (\$50) and will continue to do so into the next program year. The state is also moving in the direction of offering computer-based testing. Currently Hancock County and Marshall County have been approved as a Pearson VUE test site. Ohio County has made arrangements to work with WVNCC's ACT Testing Center in the upcoming program year.

Next Generation Rollout Cost for 5/20/13 – 5/23/13 at Wheeling Jesuit University (Attachment B) – Ms. Kajfez updated the Board on rollout of the Next Generation Standards Teaching which would take place May 20, 2013 through May 23, 2013 at Wheeling Jesuit University. The Board was provided with a grant request breakout of cost for the 3 day sessions totaling \$36,000. She also recognized the EEA planning team for their hard work.

Medicaid Report (Attachment C) - On a motion by Mr. Brancazio, with a second by Ms. Smith, the Board approved the April 1, 2013 Medicaid report prepared by Mrs. Wojcik in the aggregate amount of \$3,218,992.66 (from 7/1/12 through 3/31/13) for the RESA- 6 counties.

Business Plan Competition (Attachment D) – Dr. Gene Coulson, Executive Director of Careers and Technical Innovations, WVDE, requested RESAs to participate in a business plan competition being conducted by WVU. The eight RESAs would assist in finding nine entrepreneurs to each region willing to rate business plans that are submitted by their students in each region. A winner from each RESA will be named and will move forward to the state finals who will then move forward to compete for scholarships for WVU.

WVBOE Agenda (Attachment E) - The RESA-6 Regional Council was provided with the April State Board meeting agenda.

Auditor Preference (Attachment F) – The WV State Auditor’s Office required each RESA to express their preference for the audit of financial records as outlined in Attachment F. On a motion by Mr. Brancazio, with a second by Ms. Vargo, the Board gave Mr. Minnich permission to pursue a Certified Public Accountant firm according to the bid procedures defined under the jurisdiction of the State Auditor’s Office.

Budget Status Report (Attachment G) - On a motion by Ms. Smith, with a second by Ms. Phillips, the Budget Status Report as provided in Attachment G and presented by Mr. Minnich was approved.

Budget Supplements and Transfers (Attachment H) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the Supplement and Transfers as provided in Attachment H and presented by Mr. Minnich were approved.

Checks Issued (Attachment I) - On a motion by Ms. Smith, with a second by Ms. Vargo, the RESA-6 Checks Issued in Attachment I and presented by Mr. Minnich were approved.

Fiscal 2012 Audited Financials (Attachment J) –

Executive Director’s Evaluation –The Regional Council under the leadership of Dr. Kathy Kidder Wilkerson, participated in the evaluation of the RESA-6 Executive Director. On a motion by Mr. Brancazio, with a second by Ms. Phillips, the Regional Council went into executive session to evaluate RESA-6 Executive Director. On a motion by Ms. Smith, with a second by Mr. Brancazio, the Council came out of the executive session. Dr. Kidder compiled the results with an attached cover letter to be sent to Deputy Superintendent Charles Heinlein. After a discussion with Mr. Zervos regarding his evaluation, a motion was made by Mr. Renzella, with a second by Ms. Vargo, to approve the Executive Director’s evaluation. A copy of the evaluation is on file in the RESA-6 office.

ACAMS Training – Mr. Zervos requested that the Regional Council Members review the enclosure from Mike Pickens, WVDE, Office of School Facilities, which specifically spelled out that each school in the state is to have a Crisis Response Plan on file with the county board by August 1, 2013. This will be monitored by the Division of Homeland Security in Emergency Management. Any questions contact Mike Pickens at the WVDE.

PERSONNEL:

On a motion by Ms. Watt, with a second by Ms. Vargo, the following personnel items were approved:

Transfer

Matthew Burns, Autism Mentor – transfer from Hooverson Heights Primary School to Follansbee Middle School for the 2013 – 2014 school year due to student progression (Attachment K)

Lack of Need

Tabled Personnel Action until May Board Meeting for Leah Nicole Anderson, Braille Specialist (Attachment L)

Resignation

Stan Traylor, Public Service Training Coordinator – June 30, 2013 (Enclosure)

Mr. Zervos recognized Mr. Traylor for his outstanding service to RESA-6 but more importantly recognized him for his professionalism and service to the many communities, businesses and industries which he serviced. He will be an exceptionally difficult person to replace and he should be very proud of his record in Public Service Training.

WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT

Amelia Courts discussed the following items:

- Early Literacy
- All day preK
- Cross Counseling
- Project 24 / Evaluation Technology Capacity

- **Student Learning Goals**
- **Support and Focus Schools**
- **Strength Reporting using on-line systems (Fidelity)**

She also addressed WVSBOE sub-committee assignments and resulting work plan.

- **2014 School Calendar**
- **A green book addressing 2013 Legislation**
- **Hiring Policy**
- **Emergency Rule**

OTHER CONCERNS:

Mr. Minnich briefly reviewed some parameters of the finance project that he is working on with the 5 counties, Mr. Obermann, Mr. Tuel and Mr. Palmer.

ADJOURNMENT:

On a motion by Ms. Smith, with a second by Ms. Watt, the meeting was adjourned.

Co-Chairperson

Executive Director/Secretary

13aprminutes