

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Thursday, September 10, 2015
6:00 p.m.**

MINUTES

MEMBERS PRESENT: Michelle Chappell, Shelby Haines, Chad Haught, Heidi Hohman, Gary Kestner, Linda Kirk, Beth Phillips, David Smith, Dianna Vargo, Leatha Williams

OTHERS PRESENT: Nick Zervos, Greg Minnich, Ronda Kouski, Dr. James Wilson

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Mr. Kestner.

APPROVAL OF MINUTES: On a motion by Ms. Phillips, with a second by Ms. Hohman, the Board approved the minutes of the August 6, 2015 meeting.

NEW BUSINESS:

Green Screen/WOW – Ronda Kouski – Ms. Kouski, Coordinator of WVEIS updated the Council on the Green Screen/WOW issues that occurred over the past two weeks. She advised the Board that the Green Screen would be utilized temporarily until the problems with WOW are resolved. Ms. Kouski sent each of the Superintendents and WVEIS contacts an email from the WVDE regarding this change. Ms. Kouski was recognized by Mr. Zervos for her proactive and tenacious work with the WVEIS program. The Board Members all expressed how helpful she is in addressing their problems and concerns.

EverFi - Jenny Nakamura – Ms. Nakamura, Consultant for EverFi, gave a brief presentation outlining programs and services offered free of charge to schools nationally (see enclosure). She also requested contact information for those counties interested in securing any of the EverFi programs. EverFi programs are currently being utilized by Ohio and Marshall County Schools and Ms. Nakamura would like to see them offered in all schools in RESA-6.

Medicaid Report (Attachment A) - On a motion by Ms. Phillips, with a second by Ms. Hohman, the Board approved the September 1, 2015 Medicaid Report prepared by Ms. Wojcik in the aggregate amount of \$263,696.25.

Friends of the Court (Attachment B) – A long discussion was held regarding the request for RESA-6 to support the Friends of the Court Brief already approved by the

other 7 RESAs and sharing the cost in preparing the Brief by all 8 RESAs. Attachment B contained advice for submitting a Brief from Howard Seufer, the Circuit Court decision in the Civil Action 11-C-759 was decided in the Monongalia County Court and a Notice of Appeal to the Supreme Court. Several unanswered questions and a need for further clarification of issues prohibited the Council from taking a vote on the Amicus Brief request. The issued died for a lack of a motion by the Regional Council.

WVDE Agenda for September 8, 2015 (Attachment C) - A copy of the WVDE Agenda for September 8, 2015 was provided to the Board. Dr. James Wilson briefly reviewed Attachment C with Council and indicated that Policy 5310, Evaluation of Teachers was an issue for the Board. He requested feedback from the Superintendents regarding this policy and Mrs. Williams, Superintendent of Wetzel County said she would draft her concerns and share them with the other Superintendents and with Mr. Zervos who would forward to Dr. Wilson. Concerns that Council Members had for Dr. Wilson were the status on Imagining of Time Waiver Requests and Battelle for Kids issues.

RESA Legislative Audit Update (Attachment D) – Once again, RESAs are going to be reviewed during the 2015 – 2016 school year. A legislative audit will occur and Council Members and Principals along with RESA employees may be interviewed in the process. A set of audit questions were provided in Attachment D.

CPI Training – Joe Paolo, Michelle Hogan – RESA 6 has provided training this school year, both initial and refresher, to over 200 teachers, administrators, aides and bus drivers in, mostly, Hancock and Ohio Counties. RESA-6 also provided training to West Liberty student teachers who will be doing their student teaching, primarily in schools within RESA-6, this semester. Wetzel and Marshall Counties have requested CPI trainings.

Co-Teaching - Michelle Hogan, Rick Redd, Cheryl Tuba and Joe Paolo are in the process of completing a Co-Teaching Guidance Manual. RESA 6 has constructed this Co-Teaching Guidance Manual (CTGM) to assist Regular Education Teachers, Special Education Teachers and Administrators in the planning, scheduling, implementation and assessment of Co-Teaching. Regardless of Co-Teaching expertise, the CTGM is intended to be a dynamic, ‘living’ long-term valuable resource that will continue to evolve over time.

Michelle Hogan, Rick Redd, Cheryl Tuba and Joe Paolo have developed a site-specific process to review a school’s Co-Teaching. The process includes a team, which may include a representative from the Central Office. The process includes interviewing administrators and each teacher involved in Co-Teaching, over a multi-day period, observing all Co-Teaching classrooms multiple times. The interviews are conducted during PLC time. The RESA-6 team summarizes the collected information, prepares site-specific suggestions, completes a report-out to Administrators/Teachers, and Central Office representatives. RESA-6 team is available to model the site-specific suggestions with the teachers if requested.

RESA 6 collaborated with Erica Sauer-Hancock, Mary Lu Hutchins-Ohio, Woody Yoder/Shelby Haines-Marshall, and Shane Highley-Wetzel to obtain a \$75,000 Leaders of Literacy Grant through the Office of Early Learning-WVDE. The Grant centered on Family and Community Engagement.

Medicaid - The Regional Council was briefed on the most recent changes to the Medicaid Billing process. Billing for the 2016 fiscal year was put on hold pending disposition of Speech Language Pathologists (SLPs) billing requirements. This was expanded to include Occupational Therapists and Physical Therapists. The Medicaid billing are in transition.

STEAM Power WV (Attachment E) – Attachment E provides guidelines for applying for grants through the Claude Worthington Benedum Foundation. The Counties may request up to \$7500 to implement STEAM Education projects. Applications are due September 25, 3015.

High School Business Plan Competition – Julia Bolt (Attachment F) – Once again, the High School Business Plan Competition hosted by the WVU College of Business and Economics will occur with finals being held on Saturday, March 19, 2016 at WVU. The details of the competition are listed in attachment F.

FAST Team (Enclosure) – FAST Team trifold have been updated and presented to Council Members for review. The trifold outline the FAST Team services, support and technical assistance programs available to schools.

County Contracts for RESA Services (Attachment G) – On a motion by Mr. Haught, with a second by Ms. Kirk, the County Contracts for RESA Services as presented by Mr. Minnich in Attachment G were approved. Superintendents need to have the contracts signed and sent back to Mr. Minnich for Mr. Zervos's signature.

Preliminary Fiscal Close (Attachment H) – Mr. Minnich reviewed Attachment H providing Council Members with RESA-6 preliminary Governmental Fund balances for FY15.

Supplements/Transfers (Attachment I) - On a motion by Ms. Phillips, with a second by Ms. Hohman, the Supplements/Transfers as provided by Mr. Minnich and outlined in Attachment I were approved.

Checks Issued (Attachment J) - On a motion by Ms. Vargo, with a second by Ms. Phillips, the RESA-6 Checks Issued as provided by Mr. Minnich in Attachment J were approved.

George Mozingo v. Mountaineer Gas Company, et al Subpoena (Attachment K) – Mr. Zervos brought to the Councils attention the Circuit Court Case Mozingo v. Mountaineer Gas Company (Attachment K). He informed them that the RESA-6 Public Service Department was subpoenaed to provide training information on Brooke County EMS and Fire Department employees and identify training records received over the last 4 years. That information has been provided as requested.

LDC and MDC (Attachment L) – A sample memorandum of agreement was given to each Superintendent describing the collaborative relationship RESA-6, local LEAs and SREB could have in providing math, Literacy, tools of strategies, schoolwide and district wide. This agreement is an option for all counties and RESAs state wide. Further details

will be provided to Superintendents at the September 25, 2015 WVASA meeting in Bridgeport.

Requesting CPR and Care for Conscious Choking Instruction in Public Schools
(Attachment M) – Will be discussed at the October meeting.

Strategic Plan (Enclosure) – Mr. Zervos distributed the RESA-6 Strategic Plan to all Council Members and by consensus was given permission to submit it to Jason Butcher, Liaison for the WVBOE.

PERSONNEL:

On a motion by Ms. Phillips, with a second by Ms. Hohman, the Board approved the following personnel items:

Employment

Post and Employ SPOKES Teacher – New Martinsville

Resignation

Cindy West – SPOKES Teacher – New Martinsville – 9/3/15 (Attachment N)

Family Leave

Tommy Mastracci – 8/24/15 – 11/13/15 – Birth of Child (Attachment O)


Family Leave

Kim McConaughy – 10/5/15 – 10/23/15 (Attachment P)

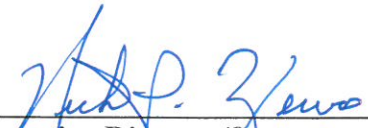
WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT

ADJOURNMENT:

On a motion by Ms. Phillips, with a second by Ms. Chappell, the meeting was adjourned.



Co-Chairperson



Executive Director/Secretary

**SPECIAL MEETING CALL BY CO-CHAIRMEN
GARY KESTNER AND MICHAEL HINCE**

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL
CONFERENCE CALL MEETING**

**Wednesday, September 23, 2015
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Michele Blatt, Michelle Chappell; Shelby Haines, Michael Hince; Heidi Hohman; Gary Kestner; Kathy Kidder Wilkerson, Linda Kirk, Beth Phillips, David Smith, Dianna Vargo, Jay Yeager

OTHERS PRESENT: Nick Zervos, Frank Devono, Jason Butcher, Mary Catherine Tuckwiller, Donna Peduto, Greg Minich

CALL TO ORDER: The Special Meeting was called to order by Mr. Hince at 9:00 a.m. on Wednesday, September 23, 2015 with 12 of the 14 Council Members participating in the conference call.

SPECIAL MEETING CALL:


Decision on the Friend of the Court Letter - The purpose of the meeting was to provide additional information on a request for RESA-6 to join the other 7 RESAs in providing an "Amicus Curiae" Brief, Friend of the Court in supporting Monongalia County Schools in their appeal to the Supreme Court of Civil Action No. 11-C-759.

Mary Catherine Tuckwiller, Attorney for the West Virginia Board of Education, explained the purpose of the Brief to the Council Members and its importance in joining the other 7 RESAs in supporting Monongalia County Schools and their appeal to the Supreme Court. Numerous questions were presented to Ms. Tuckwiller regarding this action and she provided feedback which seemed to satisfy the questions asked.

Mr. Frank Devono, Superintendent Monongalia County Schools, joined the conference call and provided great detail of all the factors that led up to the Circuit Court Case regarding the use of part-time contracted Interventionists employed through RESA-7 in various classrooms throughout the County. He informed the Council that the 7 other RESAs, the School Board Association and the West Virginia Association for School Administrators have all supported the "Amicus Brief". Mr. Devono continued to provide information answering a multitude of questions that Council Members asked of him.

At the conclusion of the discussions the Regional Council on a motion by Beth Phillips and second by Shelby Haines approved that RESA-6 support the "Amicus Brief" on a 11 to 1 vote and to share the costs with the other 7 RESAs for the attorney fees associated with writing it.
(Attachment A)

ADJOURNMENT: On a motion by Ms. Vargo, with a second by Ms. Phillips, the meeting was adjourned.



Co-Chairperson



Executive Director/Secretary